

F O R W A R D P L A N

FOR THE PERIOD : 1 SEPTEMBER 2009 TO 31 DECEMBER 2009

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
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Recommendation to Council that Core Strategy (Preferred Option Stage) Document is approved for public consultation.	Executive Board	Not before 1st September, 2009	Part of on-going consultation, previous Issues and Options consultation stage with general public and key internal and external stakeholders. A wide variety of consultation and community involvement methods will be used.	PPS12: Local Development Frameworks; Regional Spatial Strategy for the North West; Halton Core Strategy Issues and Options Papers (and accompanying documentation); Halton Local Development Scheme 2006/07; Halton Unitary Development Plan - all from Nathan Renison, Rutland House	Phil Watts
Approval to submit Big	Executive Board	24 September	Principal groups to	Bid application	Tony Crane

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Lottery Fund application - My Place project		2009	<p>be consulted are young people, schools and Riverside College, partner agencies, communities and the PCT. The consultation will take place through a range of consultation meetings with key partners, verbal and written reports, questionnaires, face to face meetings and working groups.</p> <p>Representations should be made in writing to the Gerald Meehan, Strategic Director, Children and Young People.</p>	<p>and associated backing papers, available from Tony Crane, CYP, Grosvenor House, Halton Lea, Runcorn</p> <p>Big Lottery funding criteria, available from Tony Crane, CYP, Grosvenor House, Halton Lea, Runcorn</p>	

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For the Council to enter into a Development Agreement with the Stobart Group for the delivery of the 3MG Rail Sidings.	3MG Executive Sub Board		The Council is seeking professional advice from experts in the field of Development Agreements from Property Agents, Lawyers and Rail Professionals. The Council will protect its interests at all times whilst achieving one of the key objectives of the 3MG.	3MG Master Plan, available from Sally McDonald, Municipal Building, Widnes.	Wendy Salisbury
The decision is the approval of the Preferred Options document of the Waste Development Plan Document (DPD) for public	Executive Board	Not before 1st December, 2009	This public consultation is planned between 11/09/09 and 22/10/09. In	PPS10 - Planning for Sustainable Waste Management, available from Tim	Wendy Salisbury

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consultation.			accordance with the Scheme of Delegation for preparing and adopting the Waste DPD, brought about by the Executive Board Report of 21 December 2006, approval must come from Full Council (target meeting – 22 July 2009).	Gibbs, Rutland House. Issues and Options of Joint Merseyside Waist Development Plan Document, available from Tim Gibb, Rutland House.	
For the Council to put 'HBC Field' to the Property Market and following the tender process enter into a Development Agreement with the preferred developer for the development of HBC Field.	3MG Executive Sub Board	Not before 1st October, 2009	The Council is seeking professional advice from experts in the area of Development Agreements from Property Agents, Lawyers and Rail	3MG Master Plan, available from Sally McDonald, Municipal Building, Widnes	Dick Tregear

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			Professionals. The Council will protect its interests at all times whilst achieving one of the key objectives of 3MG.		
To decide the Borough's future policy on parking management in the town centre	Executive Board	Not before 1st September, 2009	Traders will be consulted via the Traders Forum. Representations should be in writing by 31 October 2008.	Runcorn Old Town Parking and Access study; Widnes and Halton Lea Parking study (to be completed Sept 2008) - Both available from Jonathan Farmer at Rutland House, Runcorn	Mick Noone
Approval of publication of Draft Design of New	Executive Board Sub Committee	Not before 1st September,	Previous 'Partnership	Saved Policies of the Halton UDP	Phil Watts

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Residential Development Supplementary Planning Document for public consultation		2009	Consultation' with selected Council officers. Public consultation will take place during March and April 2009. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period.	(from Neil Macfarlane); Draft Design of New Residential Development SPD; Draft Design of New Residential Development SPD Partnership Consultation Stage; Sustainability Appraisal Pre Production Scoping Report - from Glen Henry at Rutland House	
Environmental Protection Act 1990 Part IIA - Contaminated Land - to consider the first four year review of the strategy for	Strategic Director - Environment	Not before 1st September, 2009	Management Team, Safer Halton PPB, Urban Renewal PPB, Contaminated Land	Report on findings so far, DETR Circular 02/2000 Contaminated Land,	Dick Tregoe

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inspection of contaminated land published in 2001.			Working Panel. Via reports.	Contaminated Land: Strategy for Inspection (July 2001), Part IIA Environmental Protection Act 1990.	
Adoption of Draft Town Centre Strategy Supplementary Planning Documents for Halton Lea and Runcorn Old Town	Executive Board	Not before 1st September, 2009	Public consultation has taken place between 1 February and 15 March 2007. Documents were on display at various locations around the Borough and on the Council's website for a six week period. Selected Council Officers and stakeholders in each town centre have also been	Halton UDP; Runcorn Old Town and Halton Lea Draft Town Centre Strategies (Feb 2007); Runcorn Old Town and Halton Lea Town Centre Strategies Partnership Consultation Stage (Nov 2005); Sustainability Appraisal Pre Production	Phil Watts

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			consulted.	Scoping Reports (June 2005) - all from Neil Macfarlane at Rutland House, Halton Lea	
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Decision on approaches to tackling underlying causes of poor health of children in the Borough	Executive Board	Not before 1st September, 2009	Consultation has taken place with children and young people's partnership, headteachers and the Primary Care Trust through presentations, meetings, workshops and discussions.	Child Health Profiles and Child Health in Halton - available on http://www.nwph.net/cayp/hi/profile.aspx	Gerald Meehan
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Whether to support proposals to invest in a	Executive Board	15 October 2009	Children in care, foster carers, the	JAR Action Plan - available from	Chris Taylor
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children in care placement strategy that will result in the development of a greater range of placements for children in care			PCT, schools, PPB, chief officers' management team, and the Budget Planning Sub Committee will all be consulted. There will be formal presentation of the options and business case. Representations should be made to Christine Taylor by the end of September.	Tony Crane. Children in Care Strategy - available from Christine Taylor.	
Adoption of the Ditton Strategic Rail Freight Park Supplementary Planning Document	Executive Board	Not before 1st September, 2009	Public consultation took place during November and December 2005. Documents were on display at various locations around	Saved Policies of the Halton UDP - available from Neil Macfarlane at Rutland House; Draft Ditton Strategic Rail	Phil Watts

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			the Borough and on the Council's website for a six week period. Representations should be made in writing by mail, fax or telephone.	Freight Park SPD (September 2005) and the Ditton Strategic Rail Freight Park SPD draft Sustainability Appraisal - both available from Andrew Pannell at Rutland House, Halton Lea	
Endorsement of the Borough's Homelessness Strategy 2009-2013	Executive Board	Not before 1st September, 2009	Council staff, Registered Social Landlords, Halton residents, partner agencies attending the Borough's Homelessness Forum, and relevant Council Policy and Performance Boards will be	Halton Homelessness Strategy 2009-2011 - available from Terry Upton at Catalyst House	Terry Upton

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			consulted via e-mail, Council meetings and the Council's web site.		
When the grant offer from DEFRA is received by the Council for the remediation of the St. Michael's Golf Course, a decision has to be made to accept the offer and attached conditions	Executive Board	Not before 1st September, 2009	No consultation will take place. Any person who wishes to make representations to the Executive Board about the matter should contact Mike Curtis, Divisional Manager – Major Projects.	DEFRA Offer Letter, available from Mike Curtis, Major Projects Department, Municipal Building, Widnes DEFRA Grant Submission, available from Mike Curtis, Major Projects Department, Municipal Building, Widnes	Mike Curtis
To review special	Executive Board	Before 1	Schools, parents,	The establishment	Jennifer John

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educational needs Primary Unit Provision in the Borough following finalisation of consultation. Agreement to proceed to Statutory Notice		September 2009	children and young people in the Borough, PCT and Health Service Providers, Diocesan Authorities, Neighbouring LA's. Voluntary Groups. Unions.	of the Halton Special Educational Needs Service available from Jennifer John Dm Inclusive Learning, 1st Floor Dee Building Grosvenor House, Runcorn Developing Mainstream Resourced Provision in Halton available from Jennifer John DM Inclusive Learning, 1st Floor Dee Building, Grosvenor House Runcorn	

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Approval of publication of Draft Runcorn Town Centre Supplementary Planning Document for public consultation	Executive Board	Not before 1st September, 2009	<p>Previous “Partnership Consultation” with selected Council officers, Members and external stakeholders has taken place. Previous public consultation (smaller area coverage) also took place in February 2007.</p> <p>Further public consultation will take place during March/April 2009. Documents will be on display at various locations around the Borough and on the Council’s web site</p>	<p>Saved policies of the Halton UDP - available from Neil Macfarlane; Drafts of Runcorn Town Centre SPDs; Draft Runcorn Town Centre SPD Partnership Consultation Stage; Sustainability Appraisal Pre Production Scoping Report - available from Rachel Winstanley at Rutland House, Halton Lea</p>	Phil Watts
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			for a six week period.		
Approval of publication of Draft Southern Widnes Regeneration Action Area Supplementary Planning Document for public consultation	Executive Board	Before 1 September 2009	Previous "Partnership Consultation" with selected Council officers, Members and external stakeholders has taken place. Public consultation will take place during March/April 2009. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period.	Saved Policies of the Halton UDP - available from Neil Macfarlane; Draft of Southern Widnes Regeneration Action Area SPD; Draft Southern Widnes Regeneration Action Area SPD Partnership Consultation Stage; Sustainability Appraisal Pre Production Scoping Report (combined with Mersey Gateway	Phil Watts

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				Regeneration Strategy) - available from Rachel Winstanley at Rutland House, Halton Lea	
Decision type and location of Primary Special Educational Needs Resource Bases	Executive Board	5 November 2009	Principal Groups to be consulted are schools, parents, children and young people in the Borough, PCT and health service providers, Diocesan Authorities, neighbouring local authorities, voluntary groups and Unions. Responses to Judith Kirk,	The establishment of the Halton Special Educational Needs Service, available from Jennifer John, Divisional Manager-Inclusive Learning, 1st Floor Dee Building, Grosvenor House, Halton Lea Developing	Judith Kirk

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			Operational Director – Universal Learning Services or Jennifer John, Divisional Manager – Inclusive Learning by June 30 2009.	Mainstream Resources Provision in Halton, available from Jennifer John, Divisional Manager-Inclusive Learning, 1st Floor Dee Building, Grosvenor House, Halton Lea Review of ASD Provision in Halton, available from Judith Kirk, Operational Director-Universal Learning Services, 1st Floor Dee Building, Grosvenor House, Halton Lea	

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Approval of the Connexions Contract for Greater Merseyside	Executive Board	17 November 2009	<p>Consultation will take place with the five Greater Merseyside Authorities, Connexions Service, children and young people of Halton and 14-19 Partnership.</p> <p>Representations should be made in writing to the Strategic Director, Children and Young People.</p>	Service Specification, available from Tony Crane, Grosvenor House	Tony Crane
BSF Re-organisation for The Heath and The Grange Comprehensive, Junior, Infant and Nursery Schools	Executive Board	24 September 2009	Consultation will take place with secondary and secondary special schools, parents	BSF Strategy of Change Part 1 and 2, available from Daniel Hennessy, BSF	Gerald Meehan

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			<p>and Governors, Trade Union, LSC, Other Authority, pupils and Diocesan Authorities.</p> <p>Any person who wishes to make representations to the Executive (or decision taker) about the matter should contact Gerald Meehan, Strategic Director in writing by August 2009.</p>	<p>Programme Director, 3rd Floor, Chester Building, Grovsnr House</p> <p>BSF Outline Business Plan, available from Daniel Hennessy, BSF Programme Director, 3rd Floor, Chester Building, Grovsnr House</p> <p>Executive Board report on School - BSF Secondary Re-organisation 9th April 2009, available from Daniel Hennessy, BSF Programme Director, 3rd Floor, Chester</p>	

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				Building, Grovsner House The Heath Consultation Proposal, available from Daniel Hennessy, BSF Programme Director, 3rd Floor, Chester Building, Grovsner House The Grange Consultation Proposals, available from Daniel Hennessy, BSF Programme Director, 3rd Floor, Chester Building, Grovsner House	

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To approve the Joint Commissioning Strategy for Carers Service 2009-2012	Executive Board	Not before 1st September, 2009	<p>Consultation will take place with carers, carers centre, third sector groups, Healthy Halton PPB and Halton and St Helens Primary Care Trust.</p> <p>Representations can be submitted in writing to Audrey Williamson by 30th September 2009.</p>	Carers Strategy, available from Audrey Williamson, Operational Director - Health and Community, Runcorn Town Hall, Runcorn	Audrey Williamson
Implementation of the authorities statutory function to commission post 16 education provision from September 2010 including: Acting on recommendations from the	Executive Board	17 December 2009	Consultation will take place with 14-19 Partnership, GM Subregional transition group and LSC.	14-19 Education and Skills Bill, available from Judith Kirk, Children and Young People Directorate,	Judith Kirk

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Raising Expectations Action Program (REACT), LSC staff transfers to HBC from April 2010			Representations can be made to the Strategic Director, Children and Young People.	Grosvenor House, Halton Lea. Runcorn	
Redesign of Day Services for people with physical disabilities and older people	Executive Board	Not before 1st October, 2009	Principal groups to be consulted are: <ul style="list-style-type: none"> • Service users of Day services • Carers • Staff providing day services • Care Management Services • Healthy Halton Policy and Performance Board, • Halton and St Helens Primary Care Trust, 	Executive Board report, available from Audrey Williamson, Runcorn Town Hall Valuing People Now, available from Audrey Williamson, Runcorn Town Hall	Audrey Williamson

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			<ul style="list-style-type: none"> • 3rd Sector <p>Any representations should be send to Audrey Williamson in writing by 31st October 2009.</p>		
To approve the Older People's Joint Commissioning Strategy	Executive Board	Not before 1st September, 2009	<p>Principal groups to be consulted before the decision is taken:</p> <ul style="list-style-type: none"> • Older People Local Implementation Team • Halton Older Peoples empowerment 	Older People's Joint Commissioning Strategy 2009-2012, available from Sue Wallace-Bonner, Operational Director- Older People, Health and Community, Runcorn Town Hall	Sue Wallace-Bonner

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			<ul style="list-style-type: none"> network • Age Concern Mid Mersey • Primary Care Trust • Council Officers/SMT • 5 Boroughs Partnership Trust • Halton Borough Council, Healthy Halton Policy & Performance Board <p>Ant representation should be submitted in writing to Sue Wallace-Bonner, Operational Director – Older People’s Services.</p>		

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Commitment to Post-LEP provision	Executive Board	Not before 1st September, 2009	<p>Consultation with the following principal groups will take place:</p> <p>BSF Strategic Board BSF Programme Board BSF Finance and Procurement Workstream Partnership for Schools LSC Secondary and Secondary Special Schools</p> <p>Any person</p>	<p>Funding Guidance www.partnershipforschools.org.uk/library/bsfguidance.jsp#fundingguidance, available from Ann McIntyre, Operational Director - Business Support and Commissioning, Grosvenor House, Halton Lea</p> <p>www.partnershipsforschools.org.uk, outline business case guidance, available from Ann McIntyre, Operational Director - Business Support and Commissioning, Grovsnor House, Runcorn</p>	Ann McIntyre
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			who wishes to make representations to the Executive about the matter should contact Gerald Meehan, Strategic Director – Children and Young People in writing by September 2009.		

NOTE

The following Members comprise the Executive Board:

Leader – Councillor McDermott

Deputy Leader and Planning, Transportation, Regeneration and Renewal Portfolio Holder – Councillor Polhill

Children and Young People Portfolio Holder – Councillor McInerney

Health and Social Care Portfolio Holder – Councillor Gerrard

Environment, Leisure and Sport Portfolio Holder – Councillor Harris

Community Portfolio Holder – Councillor Wright

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European Affairs Portfolio Holder – Councillor D Cargill
Corporate Services Portfolio Holder – Councillor Wharton
Quality and Performance Portfolio Holder – Councillor Swain
Neighbourhood Management and Development Portfolio Holder – Councillor Nelson